INTERNAL AFFAIRS COMPLAINT

Date of Incident: _____

Location: _____

Allegation:

_____

_____

_____

Officer/Employee Involved:

_____

_____

_____

Contact Information (optional):

Name: _____

Phone Number: _____

Address:

_____

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Summary of Incident:

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Summary of Incident Continued:

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BIA
Office of Justice Services
Division of Professional Standards

BIA
Office of Justice Services

INTERNAL AFFAIRS REPORTING PROCEDURES

"Protecting the Integrity of Indian Country Law Enforcement"

BIA
DIVISION OF PROFESSIONAL STANDARDS

The Division of Professional Standards consists of the Internal Affairs (IA) and the Inspections and Evaluations (IE) programs with BIA-OJS.

The Internal Affairs Division's (IAD) primary objective is to ensure the integrity of the BIA-Office of Justice Services (OJS) is maintained through an internal system whereby objectivity, fairness, and justice are insured by an impartial investigation and review of allegations of misconduct by BIA or Tribal employees.

The Professional Standards Division is also responsible for alerting management of any training or policy deficiencies within the OJS. The IAD also provides internal affairs services for tribally operated programs.

The Inspections and Evaluations Division (IED) conducts program reviews for BIA and Tribal law enforcement programs (criminal investigations, police, and detention) and develops policy and procedures. The review process is intended to be fair and objective to all programs and is conducted in the interest of maximizing protection for the citizens of Indian Country. The program review will provide administrators with usable and relevant information about the operation of their respective programs and the performance of their employees. A review of law enforcement standards will be assessed utilizing standards set forth in the BIA Law Enforcement Handbook, BIA Detention Standards, 25 CFR, and other applicable statutes.

When should I file a complaint?

You can complain about the conduct of any BIA or Tribal Law Enforcement Officer/Employee if you feel that you were treated improperly or unfairly.

How do I file a complaint?

You can file a complaint in person, by telephone, or by Fax. Contact information is on this brochure.

What questions will I have to answer?

- What happened?
- When did it happen?
- What evidence exists?
- Who are the witnesses and law enforcement employee (s)?

Can I make an anonymous complaint?

Yes, keep in mind, however if you don't provide your contact information, we can not provide you with the outcome of your complaint.

Who will investigate my complaint?

A trained internal affairs investigator will investigate serious misconduct cases. In less serious cases, the employee's direct supervisor may investigate. All reports of misconduct undergo a thorough review by the BIA Internal Affairs Division to ensure a complete and accurate investigation.

Will I be notified of the outcome of my complaint?

Yes, you will be notified of the final disposition of your complaint. We will not disclose any degree of adverse action that may have been imposed as a result of the investigation.

BIA
Office of Justice Services
Division of Professional Standards

Division of Professional Standards
Albuquerque Office
1001 Indian School Rd. NW
Suite 251
Albuquerque, New Mexico 87104
Phone: 505-563-3950 or 3157
Fax: 505-563-3089

Division of Professional Standards
Bismarck Office
304 E. Broadway, Suite 355
Bismarck, North Dakota 58501
Phone: 701-250-4545 or 4570
Fax: 701-250-4566

Summary of incident continued: